

## Board of Directors

### Code of Conduct

It is the obligation of all Board Members to respect the rights and the dignity of all individuals associated with Bay Aging. While fulfilling their responsibilities, Board Members should conduct themselves with courtesy and respect for others, treat others as they would like to be treated, and demonstrate an understanding and acceptance of the cultures and practices of others.

Furthermore, each Board member will:

1. Take moral, fiscal and legal responsibility for Bay Aging.
2. Agree not to act independently as a representative of the Bay Aging Board without the full knowledge and consent of the board.
3. Demonstrate a consideration for and an interest in the whole community when acting as a Board member, and not simply as a representative of the member's appointing body and constituency.
4. Not be convicted of a felony while a Director.
5. Foster open and constructive communication among Board members in an effort to achieve the goals of the Board and to avoid unnecessary misunderstandings.
6. Participate fully in the orientation process and be willing to be a mentor to a new Board member.
7. Attend at least two-thirds of the six Board meetings held during a calendar year.
8. Complete his or her term of office.
9. Serve on a minimum of (1) committee if needed.
10. Participate in fundraising and give annually at a level that is meaningful to them.

In addition, each Board member expects the following:

1. To be informed about the finances and operation of Bay Aging.
2. To be provided orientation and continuing training.
3. To have time used constructively and not wasted.
4. To have input into the agenda and Board assignments.
5. To be recognized for his/her work and accomplishments.

### **Board Member Acceptance**

Signature \_\_\_\_\_ Date \_\_\_\_\_